



**PARTICIPATION AGREEMENT**

**PA**

To the Board of Trustees  
YWCA Retirement Fund Inc.  
52 Vanderbilt Avenue – 6<sup>th</sup> Floor  
New York, NY 10017-3808

At a meeting of the Board of Trustees of \_\_\_\_\_  
held on \_\_\_\_\_, it was voted to *start/resume* participating in The YWCA Retirement  
(month/day/year) (circle one)  
Fund, and to enter into the following agreement with the Fund:

**1. Adoption of Plan Document, Constitution and By-Laws**

The YWCA \_\_\_\_\_ hereby agrees, until further notice, to participate in the Fund and adopts and agrees to be governed by the Plan Document, Constitution and By-Laws of the Fund as now in force or as hereafter amended. The YWCA \_\_\_\_\_ further agrees to enroll in the Fund all its eligible employees.

**2. Enrollment of Employees**

The YWCA \_\_\_\_\_ agrees to inform each employee of the YWCA’s participation in the Fund and of the provisions of the Fund and to enroll its eligible employees in the Fund as follows:

- a. Present Employees: The YWCA \_\_\_\_\_ agrees to enroll each of its present employees as a participant in the Fund as of the date such employee first becomes eligible to be a participant in the Fund under the applicable eligibility requirements set forth in the Plan Document of the Fund.
- b. New Employees: The YWCA \_\_\_\_\_ agrees to require, as a condition of employment, that each employee who is employed on or after the effective date of this agreement becomes a participant in the Fund as of the date such employee first becomes eligible to be a participant under the applicable eligibility requirements set forth in the Plan Document of the Fund.

**3. Payments**

The YWCA \_\_\_\_\_ agrees to forward all contributions, to the office of the Fund on a timely-basis, as required under the Plan Document.

**4. Notice of Termination of Employment**

The YWCA \_\_\_\_\_ agrees to notify the office of the Fund, as soon as it is known, of the date on which an employee who is a participant in the Fund will be terminating employment or will be placed on a temporary leave of absence without pay.

The participation of this YWCA in the Fund shall become effective on the date stated below upon receipt by the Fund of this duly executed Agreement and the enrollment of the eligible employees of the YWCA.

Participation to become effective as of \_\_\_\_\_ Total Number of eligible employees to be enrolled in the Fund \_\_\_\_\_  
(month/year)

Board President \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

Executive Director \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

**For Fund Use Only:** Executive Director: \_\_\_\_\_ Date: \_\_\_\_\_  
For Board of Trustees: \_\_\_\_\_ Date: \_\_\_\_\_